

# Office of the Councillors of Birnagar Municipality

P.O.: BIRNAGAR, DIST.: NADIA, WEST BENGAL

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## Notice Inviting e-Tender

### Notice Inviting e-Tender No.: WBMAD/BM/NIT30e/2025-26

Memo. No.: 729/PWD

Dated: 13.11.2025

Chairman, on behalf Board of Councilors of Birnagar Municipality invites sealed competitive Bid on percentage rate basis from reliable and resourceful Companies/ Firm/Contractors having experience similar nature of work as noted below the eligibility as depicted hereunder for participating in the Bid. (Submission of Bid through online)

#### List of Schemes(Table-1):

Sl. No.	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Eligibility to participate in the Bid
(1)	(2)	(3)	(4)	(5)
1.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-F) AT DAKSHIN PARA BAROYARY OF WARD NO.- 01 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-A.	(Civil-6,02,026.77+ Electrical- 54,759.00+ Non Schedule- 50,324.16)= Total- 7,07,109.93	14142.00	i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% during 5(five) years prior to the date of issue of the tender notice; or
2.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-F) AT NIRANJAN NAGAR OF WARD NO.- 03 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-B.	(Civil-6,02,026.77+ Electrical- 54,759.00+ Non Schedule- 50,324.16)= Total- 7,07,109.93	14142.00	ii) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% during 5(five) years prior to the date of issue of the tender notice; or
3.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-G) AT ULA SADHARAN PATHAGAR OF WARD NO.- 04 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-C.	(Civil-8,80,447.91+ Electrical- 60,483.92+ Non Schedule- 55,799.00)= Total- 9,96,730.83	19,935.00	iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;
4.	CONSTRUCTION OF PUBLIC TOILET AT DADWAS MANDIR OF WARD NO.- 04 (MODEL NO - A ) WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-D.	(Civil-9,66,635.58+ Electrical- 63,873.27+ Non Schedule- 58,189.00)= Total- 10,88,697.85	21,774.00	In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been
5.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-F) AT ULA HOSPITAL OF WARD NO.- 05 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-E.	(Civil-6,02,026.77+ Electrical- 54,759.00+ Non Schedule- 50,324.16)= Total- 7,07,109.93	14142.00	

6.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-F) AT BIRNAGAR POLICE OUTPOST OF WARD NO.- 06 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-F.	(Civil-6,02,026.77+ Electrical-54,759.00+ Non Schedule-50,324.16)= Total-7,07,109.93	14142.00	initiated against the executed agency, i.e., the tenderer.  AND Bidder must have valid Trade License, PAN, GST and other taxes (whichever applied). Certificate of registration with the department of Industries in the state where the office is located.
7.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-G) AT BIRNAGAR HIGH SCHOOL OF WARD NO.- 07 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-G.	(Civil-8,80,447.91+ Electrical-60,483.92+ Non Schedule-55,799.00)= Total-9,96,730.83	19,935.00	
8.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-F) AT SHIVAKALI GIRLS SCHOOL OF WARD NO.- 08 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-H.	(Civil-6,02,026.77+ Electrical-54,759.00+ Non Schedule-50,324.16)= Total-7,07,109.93	14142.00	
9.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-G) AT PALITPARA AMBAGAN OF WARD NO.- 09 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-I.	(Civil-8,80,447.91+ Electrical-60,483.92+ Non Schedule-55,799.00)= Total-9,96,730.83	19,935.00	
10.	CONSTRUCTION OF PUBLIC TOILET ( MODEL-F) AT HATPUKUR PRIMARY SCHOOL OF WARD NO.- 13 WITHIN BIRNAGAR MUNICIPALITY UNDER SBM-U 2.00 SCHEME. GROUP-J.	(Civil-6,02,026.77+ Electrical-54,759.00+ Non Schedule-50,324.16)= Total-7,07,109.93	14142.00	

**1) Documents to be produced in support of Credential for Bid:**

A successful performance and completion certificate submitted with work order along with payment certificate issued by the competent authority shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice (Ref: Table-1, SI. No. 5 Eligibility to participate in the Bid) Besides this, following documents shall have to be furnished:

a)Particulars of ownership/ partnership or Board of Directors pertaining to the Organization/ Company/ Firm.

b)All documents in original to be produced in due course of time as & when asked by the Tender Inviting Authority

**2) Earnest Money: @ 2% of estimated cost.**

**Note:-** The Earnest Money, as specified in this NleB shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(y) dt. 28.07.2016 of Finance Deptt, Govt. Of West Bengal). Every such Transfer shall be done on or after The date of publish of NleB. Any Bid without such Transfer of EM (Except exemption as per G.O.) shall be treated as Informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as Statutory document.

### 3) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
01	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	18.11.2025 at 12.00AM
02	Documents download/sell start date (Online)	18.11.2025 at 12.00AM
03	Seek Clarification start date (Online)	18.11.2025 at 12.00AM
04	Seek Clarification end date (Online)	21.11.2025 at 04.00PM
05	Prebid meeting to be held at Office of Chairman Birnagar Municipality. P.O.-Birnagar, Dist.-Nadia. Pin.-741127.	Nil
06	Bid submission start date (On line)	18.11.2025 at 12.00AM
07	Documents download/sell end date (Online)	13.12.2025 at 14.55AM
08	Bid Submission closing (On line)	13.12.2025 at 14.55AM
09	Bid opening date for Technical Proposals after verification of the documents (Offline) Date of uploading list for Technically Qualified Tenderers (online)	15.12.2025 at 15.00PM To be notified during uploading of Technical Evaluation Sheet of Tenderers
10	Date and Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Tenderers
11	Date of uploading of list of tenderers along with the offer rates through (on line),	To be notified during uploading of Technical Evaluation Sheet of Tenderers
12	Also if necessary for further negotiation through offline for final rate.	If required, will be notified within 48(Forty Eight) hours after uploading the offered rates of tenderers.

### 4) Time of completion:

Time of completion of the Contract is **90 (Ninety) days** from the date of issue of Work Order.

### 5) Site inspection & general information:

Intending tendered is required to inspect the site of the where Concrete road work will be done with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices.

### 6) Bid documents:

A full set of tender documents *consists* of 2 Parts, These are:

a) Part I :

**Containing all documents in relation to the name of the firm applied for and credentials possessed by them along with all documents as depicted in Sl. No. 1. and Table-1 Column-05.**

**b) Part II :**

**containing following documents;**

a. Bid Pr/ce / Price Schedule (.xls sheet)

### 7) Validity of Bid:

A Bid submitted shall remain valid for a period of **120 calendar days from** the date set for opening of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.

**8) Withdrawal of Bid:**

**A Bid** once submitted shall not be **withdrawn** within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.

**9) Acceptance of Bid:**

The Chairman, BIRNAGAR Municipality will accept the Bid. **He/She does not** bind himself/herself to accept otherwise the lowest Bid and reserves to **himself/herself the** right to reject any or all of the Bids received without assigning any reason thereof.

**10). Intimation:**

*The **successful** Bidder will be notified in writing of the acceptance of his Bid. The Bidder then becomes the 'Contractor' and he shall forthwith take steps to execute Formal Contract Agreement in appropriate Municipal Form with the Chairman, BIRNAGAR Municipality and fulfill all his obligations as required by the Contract.*

**11) Escalation of Cost:**

(A) There will be **no escalation** in cost for materials or labour and the contract price mentioned in the contract.

(B) *Rate should be quoted in figures as well as in words.* Rates should be *inclusive* all taxes, duties and cess etc. as per BOQ and Government norms. Any other will *not be* paid extra.

**12) Name & address of Engineer-In-Charge (EIC) of the Work:**

**Krishna Chandra Kar, Sub-Assistant Engineer of Birnagar Municipality.** ( Birnagar Municipality, Birnagar, Nadia. Pin.-741127, e-mail: birnagarmunicipality@rediffmail.com)

**13) Execution of Work:**

The Contractor is liable to execute the whole work as per direction and instruction of the **Sub-Assistant Engineer of Birnagar Municipality.**

**14) Payment:**

**Payment will be made to the successful Bidder by the Chairman, BIRNAGAR Municipality.**

**15) Influence:**

Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.

**Following clauses are to be adhering to by the concerned Bidder during the process of Bidding.**

16) In case office faces sudden closure owing to reason beyond the scope and control of the Chairman, any of last date/dates as schedule in Sl. No 3 may be extended up-to/to next and following working day without issuing further and separate notice should the Chairman feel it to be necessary and exigent.

17) Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.

18) Sufficient care has been taken to avoid variance in between the contents of the listed documents in the Bid documents. However, if there is any variance between the contents of different documents, the provision of documents appearing earlier in the list shall prevail over the same provided in the contents coming later.

19) Imposition of any duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.

20) Bid Acceptance Authority is the **Chairman, BIRNAGAR Municipality**.

21) In case of any dispute arising from any clauses of similar nature between bid documents and Municipal tender form, the Tender Committee of Birnagar Municipality will be final and binding.

22) All usual deductions for taxes i.e. ST, IT, GST and Labour welfare cess etc. as applicable will be made from the bills from time to time.

23) No conditional/ incomplete Bid shall be entertained.

24) In the event of e-Filing intending bidder may download the tender document from the website <http://wbttenders.gov.in> directly by the help of Digital Signature Certificate

25) Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the Website <http://wbttenders.gov.in> Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender Schedule as specified in this N.I.T.

**26)** The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

**27)** The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the ULB. The Chairman, Birnagar Municipality reserves the right to reject any application for purchasing Bid documents and to accept or reject any or all the offered bid /bids without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at any stage of Bidding.

28) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.

29) During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

30) Before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufacture or false, in that case, L.O.A./ work order will not be issued in favour of the bidder under any circumstances.

31) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:

i) Special terms & Condition

ii) Technical bid

iii) Financial bid(.xls sheet)

32) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

33) Where an individual person holds a digital certificate in his own name duly issued to him/her against the company or the firm of which he/she happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.

34) The terms as noted in municipal Tender Form clause no 17 will be Replaced and read as noted in the Govt. of west Bengal order no No. 1M-32/23/285-R/PL Dated:02.08.2024,

**Chairman**  
**Birnagar Municipality**

**Memo No.-729/8/PWD**

**Date.- 13.11.2025**

**Copy forwarded for information to:-**

- (01) The D.M., Krishnagar, Nadia.**
- (02) The S.D.O., Ranghat Sub-division, Ranaghat, Nadia.**
- (03) The Chief Engineer, M.E.Dte.,BikashBhavan, Kolkata.**
- (04) The Superintendent Engineer, M.E.Dte.,BikashBhavan, Kolkata.**
- (05) The Executive Engineer, M.E.Dte., Krishnagar Division, Nadia.**
- (06) The Head Clerk/Accountant/Store Keeper/SAE, BirnagarMunicipality,Birnagar, Nadia.**
- (07) The Notice Board, BirnagarMunicipality,Birnagar, Nadia.**
- (08) The F.O., BirnagarMunicipality,Birnagar, Nadia.**